Drisshya S

Emp ID 2387349

To: [henry.colaco@cognizant.com](mailto:henry.colaco@cognizant.com)

Sub: Request to attend the cultural event and confirmation on project submission

Hello Henry. I hope this email finds you well. I am writing to inform you that as we have our cultural event scheduled for two days this week, I would like to obtain your permission to attend the same. At the same time, I assure you that I will complete and submit the project scheduled for the week on time as promised. I would like to obtain your approval for my participation in the event so that I can proceed further with the planned schedule.

Regards,

Drisshya S

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A close-up of a logo

AI-generated content may be incorrect.